

The organizational meeting of the Porter Township Board of Trustees was held on January 2, 2020 at the Township Hall. The meeting was called to order at 4:30 pm by Mr. DeCamp. The roll was called with the following members present: Mr. Dennis DeCamp, Mr. Kent Madden, and Mr. David Hayden. The Fiscal Officer called for nominations for Chairman for 2020.

20-001 Mr. DeCamp nominated Mr. Madden to be Chairman for 2020.

20-002 There being no further nominations for Chairman, Mr. Hayden moved and Mr. DeCamp seconded the motion to close the nominations.
Mr. Hayden – Yes, Mr. Madden – Yes, Mr. DeCamp - Yes. Motion passed.

Mr. Kent Madden will serve as Chairman of the Porter Township Board of Trustees for 2020.

20-003 Mr. DeCamp nominated Mr. Hayden to be Vice Chairman for 2020.

20-004 There being no further nominations for Vice Chairman, Mr. Hayden moved and Mr. DeCamp seconded the motion to close the nominations.
Mr. DeCamp – Yes, Mr. Hayden - Abstain, Mr. Madden – Yes. Motion passed.

Mr. David Hayden will serve as Vice Chairman of the Porter Township Board of Trustees for 2020.

20-005 Mr. Hayden moved and Mr. DeCamp seconded the motion that the next regular meeting of the Board of Trustees will be held on January 21, 2020 at 5:00 pm and to establish the date and time of all other regular meetings of the Board of Trustees in 2020 to be the first and third Mondays of each month at 5:00 pm, to be held at the Township Hall. If the meeting date falls on a major holiday then the meeting will be held on the Tuesday immediately following the holiday, if there is business that needs to be transacted.
Mr. Hayden – Yes, Mr. DeCamp – Yes, Mr. Madden – Yes. Motion passed.

20-006 Mr. DeCamp moved and Mr. Hayden seconded the motion to set the wages and benefits for all employees for 2020 at their current levels and that the salary of all township officials will be paid on a monthly basis at the maximum level accorded to them by the Ohio Revised Code.
Mr. DeCamp – Yes, Mr. Hayden - Yes, Mr. Madden – Yes. Motion passed.

20-007 Mr. Hayden moved and Mr. DeCamp seconded the motion to approve the permanent appropriations for 2020 as presented and to authorize the Fiscal Officer to amend the appropriations as necessary throughout the year and to request an “Amended Certificate of Estimated Resources” for FY2020.

General Fund	(1000-110)	\$ 921,550.00
	(1000-410)	\$ 130,000.00
	(1000-420)	\$ 110,000.00
	(1000-610)	\$ 59,500.00
	(1000-760)	\$ 30,000.00
	Total	\$1,251,050.00
M.V.L. Fund	(2011-330)	\$ 25,000.00
Gas Tax Fund	(2021-330)	\$ 200,000.00
Road & Bridge Fund	(2031-330)	\$ 535,400.00
	(2031-760)	\$ 9,000.00
	Total	\$ 544,400.00
Police Protection Fund	(2081-210)	\$ 442,000.00
Fire Fund	(2111-220)	\$ 604,500.00
	(2111-760)	\$ 66,000.00
	(2111-820)	\$ 41,900.00
	(2111-830)	\$ 900.00
	Total	\$ 713,300.00
E.M.S. Fund	(2281-230)	\$ 987,700.00
	(2281-760)	\$ 21,000.00
	Total	\$1,008,700.00
Total		\$4,184,450.00

Mr. Hayden – Yes, Mr. DeCamp – Yes, Mr. Madden – Yes. Motion passed.

20-008 Mr. DeCamp moved and Mr. Hayden seconded the motion to authorize the Fiscal Officer to request advance draws on 1st and 2nd half real estate taxes for 2020, at the appropriate times.
Mr. DeCamp – Yes, Mr. Hayden - Yes, Mr. Madden – Yes. Motion passed.

20-009 Mr. Hayden moved and Mr. DeCamp seconded the motion to adopt the following cemetery fees and procedures for 2020:

- \$400 – Grave lot purchase price (township residents only)
- \$200 – Cremation lot purchase price (township residents only, with limit of 2 burials per lot)
- \$450 – Weekday burial fee (during regular work hours only, vault company must be out of cemetery by 1:30 p.m.)
- 24 hour notification required – No Saturday, Sunday or Holiday burials
- \$200 – Burial fee for a child
- \$100 – Cremation burial fee

Mr. Hayden – Yes, Mr. DeCamp – Yes, Mr. Madden – Yes. Motion passed.

- 20-010 Mr. DeCamp moved and Mr. Hayden seconded the motion to establish the 2020 Community Center rental fee at \$100 for four hours and the 2020 park shelter rental fee at \$25 for four hours, with all conditions as approved last year. Mr. DeCamp – Yes, Mr. Hayden - Yes, Mr. Madden – Yes. Motion passed.

The regular meeting of the Porter Township Board of Trustees was held on January 2, 2020 at the Township Hall. The meeting was called to order at 4:44 pm by Mr. Madden. The roll was called with the following members present: Mr. David Hayden, Mr. Dennis DeCamp, and Mr. Kent Madden.

- 20-011 Mr. DeCamp moved and Mr. Hayden seconded the motion to approve the minutes of the regular meeting held on December 16, 2019, as presented. Mr. Hayden – Yes, Mr. DeCamp – Yes, Mr. Madden – Yes. Motion passed.
- 20-012 Mr. Hayden moved and Mr. DeCamp seconded the motion to approve the financial report with the following fund balances as of December 31, 2019: General - \$381,229.28; M.V.L. - \$13,808.70; Gas Tax - \$61,123.47; Road & Bridge - \$142,483.89; Fire - \$209,509.45; E.M.S. - \$211,895.43; Police Protection - \$239,749.89. Mr. DeCamp – Yes, Mr. Hayden - Yes, Mr. Madden – Yes. Motion passed.
- 20-013 Mr. DeCamp moved and Mr. Hayden seconded the motion to award a purchase order to Vogelpohl Fire Equipment in the amount of \$99,992.00 for the “Self-contained Breathing Apparatus System” per the Fire Department’s bid documents and specifications, with funding provided as follows: \$49,996 from the Fire Fund and \$49,996 from the General Fund. Mr. Hayden – Yes, Mr. DeCamp – Yes, Mr. Madden – Yes. Motion passed.
- 20-014 Mr. Hayden moved and Mr. DeCamp seconded the motion to appoint Dennis DeCamp and Kent Madden to serve on the Volunteer Fire Fighters’ Dependent Fund Board for 2020, with Kent Madden to serve as chairman and Everett Hatfield to serve as secretary. Mr. DeCamp – Yes, Mr. Hayden - Yes, Mr. Madden – Yes. Motion passed.
- 20-015 Mr. DeCamp moved and Mr. Hayden seconded the motion to approve waiving administration of the “Quotation Policy” and authorize a purchase order to Gall’s in the amount of \$2,000.00 for the annual uniform allowance, from the Fire Fund. Mr. Hayden – Yes, Mr. DeCamp – Yes, Mr. Madden – Yes. Motion passed.
- 20-016 Mr. Hayden moved and Mr. DeCamp seconded the motion to approve the estimate from Southern Ohio Security, as presented from the General Fund. Mr. DeCamp – Yes, Mr. Hayden - Yes, Mr. Madden – Yes. Motion passed.
- 20-017 Mr. DeCamp moved and Mr. Hayden seconded the motion to approve the revised junk vehicle resolution, as presented. Mr. Hayden – Yes, Mr. DeCamp – Yes, Mr. Madden – Yes. Motion passed.

The following individuals signed the visitor registration sheet, indicating their presence at the Board meeting: Lynn McFarland, Greg Warner, Rob Green, Dean Hoover

- 20-018 Mr. DeCamp moved and Mr. Hayden seconded the motion to adjourn the meeting at 5:02 pm. Mr. DeCamp – Yes, Mr. Hayden – Yes, Mr. Madden – Yes. Motion passed.

Chairman

Fiscal Officer